



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Mangalore Academy of Professional Studies
• Name of the Head of the institution		Mrs. Shruthi Shetty
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08242983750
• Mobile No:		9448636871
• Registered e-mail		mapsmangalore@gmail.com
• Alternate e-mail		shruthisatishshetty@gmail.com
• Address		Chinmaya Lane, Bunts Hostel - Kadri Road
• City/Town		Mangalore
• State/UT		Karnataka
• Pin Code		575003
2.Institutional status		
• Affiliated / Constitution Colleges		Mangalore University
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Mr. Prashanth Alison				
• Phone No.	8904364762				
• Alternate phone No.	9448636871				
• Mobile	9731157087				
• IQAC e-mail address	iqac@mapscollege.edu.in				
• Alternate e-mail address	mapsmangalore@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mapsmangalore.com/img/iqac/aqar%20maps%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mapsmangalore.com/img/iqac/academic/1.1.2.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.65	2018	30/11/2018	30/11/2023
6.Date of Establishment of IQAC			14/12/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Training faculty members for the use of ICT enabled class room teaching. 2. Introduction of the concept of 'Finishing School'. 3. Deputed faculties to subject related workshops pertaining to the newly introduced NEP curriculum. 4. Submission of lesson plans, material for the newly introduced NEP Curriculum. 5. Extension of Speech & Hearing Evaluation camps.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Training faculty members for the use of ICT enabled class room teaching.	Faculty training programme on use of ICT in making classroom learning more effective and attractive was organised on 28 August 2022.
2. Introduction of the concept of 'Finishing School'.	Competitive exams coaching for banking, MBA entrance and civil services was organised in the College to help students to pursue higher education in association with 'Shalaghya Training Institution.'
3. Deputed faculties to subject related workshops pertaining to the newly introduced NEP Curriculum	Faculty members handling I and II Semester B. Com papers were deputed to a one-day workshop organized by MUCTA on NEP B.Com Curriculum on 20 November 2021 and 21 May 2022 respectively.
4. Submission of lesson plans and course content for the newly introduced NEP Curriculum	Faculty members after attending the subject specific workshops have prepared the lesson plan and course content as per the blown up syllabus
5. Extension of Speech and Hearing Evaluation Camps	17 Speech and Hearing camps were conducted during the year by the Department of Speech and Hearing in association with DRDO and medical colleges through which hearing aid were distributed in and around Mangalore.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council	12/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	11/02/2022

15. Multidisciplinary / interdisciplinary

Multidisciplinary courses staying within its boundaries, draw information, techniques and knowledge from various other disciplines. Our College offers several such courses like B.Com, B.Sc. (HS), B. ASLP and BCA which follow a multidisciplinary curriculum by drawing information from other areas like mathematics, statistics, psychology, communication and personality development, electronics, linguistics. A multidisciplinary approach in the said course enables us to train and make our students job-ready and tackle real life situations in a more practical and holistic manner. Inter-disciplinary courses analyse, synthesise and harmonize links between disciplines into a coordinated and coherent whole area of knowledge. Open elective courses introduced in the present CBSE and NEP curriculum enable students to choose an area of knowledge beyond their course content. For example, a commerce student is allowed to choose a course on Physical Education and Computer Education. A Speech and Hearing student is exposed to a paper on Psychology, Research or Electronics. This will expose the students to areas of allied knowledge and broaden the skill set of a student.

16. Academic bank of credits (ABC):

Academic bank of credit is applicable under the NEP curriculum. NEP curriculum was introduced to the present first year batch and the ABC prescribed by the said curriculum has been adhered to.

17. Skill development:

Skill development means a process which enables students to gain access to dexterity, knowledge and ability, career ethics and good working attitude by skill training, establishing skill standards, and other related activities. To help in development of skill among students, several add-on and certificate courses are offered on campus. These include; Aviation and Hospitality Management, Logistics Management, Big data Analytics and cloud Computing, CAT - Computerised Accounting Technician, Coaching for competitive exams like Banking, MBA, CA, CS, ACCA and CMA. The above spectrum of courses helps students to develop knowledge and skills beyond their course curriculum and have an edge over their counterparts in the employment market after completion of their

select course with wider knowledge and skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The courses offered in the campus does integrate teaching of indian languages like Hindi, Kannada and Sanskrit. The students are given a choice among these languages and are to choose any one among the three. Regulars classes, internal assessment and the guidelines laid down the the University are followed in delivering the syllabi of these langiages. It is a known fact that Language learning helps to improve a student's cognitive function, problem solving skills, improved verbal and spatial abilities and memory. B. ASLP course as in the past years' integrates the teaching of state language -Kannada in order to improve basic communication skills of the students as they deal with disorders pertaining to speech, language and hearing among local patients.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

An attempts is made by the college to train students in areas of knowledge, skills and develop a problem solving approach in orderv to enhance the employability quotient. Such a clarity of objective laid down by the college enables it to bridge the gap between the course syllabi and requirement of the present day employer. Outcome-based education is the one where emphasis is placed on a clearly articulated idea of "what students are expected to know and be able to do" OBE focus does empasis on a pratical application of the theortical knowlege attained by a student. The outcome of the hoslicitc environment created in the campus enables students to be placed in their desired career after completion of their course. The Programme syllabi does provide the students with a set body of "Knoweldge - what students are expected to know" and the exposure and encouragement given to the students to take part in several cocurricular activities, seminars, conferences, feild visits, camps and fests which help them to keep pace with the dynamic environment and update their knowledge and skills on a regular basis.

20.Distance education/online education:

After the recovery from the pandemic situation the college has reintroduce the regular interactive calssroom learning after taking into account the guidelines of the Governemt and University. However as the faculty have already been trained to teach a course curriculum through an online mode the college continues to use G-Suite for education as a common, continued and uninterrupted teaching learning platform whenever necesarry. Google Meet is used

for interaction with students and engaging online seminars and revision classes. Google classroom is used regular in sharing course contents and study materials and Google form for conducting assignment and tests. This helps the College to complete the course content on time and prepare its students for University exams on time after successfully completing the said internal evaluation patterns laid down under the NEP scheme.

Extended Profile

1.Programme

1.1	04
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	432
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	24
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	143
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	18
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	03
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	15
Total number of Classrooms and Seminar halls	

4.2	113
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has developed an organized mechanism for effective curriculum delivery through a well-planned and documented process. Being an affiliated college, it follows the scheme and syllabus prescribed by the University. NEP has been implemented across all the UG programmes except B.ASLP Course offered by the college. The action plan of the college is finalised based on the academic calendar of the University. The course sharing is done at the departmental meetings. Attention is given to co-curricular activities like NSS, Sports, Youth Red Cross. The activities are well planned for each semester. To improve the knowledge all the

staff have attended workshops, seminars, conference and presented paper also. A good number of guest lectures and industrial experts are taking classes to our students. The library of the college provides open access system for UG in which a good number of journals are subscribed. Departmental libraries are maintained for the benefits of the students. Moreover, e-books and e-journals are accessible through N-List, Infilbnet. MOU's with various institutions helps the students to learn advanced topics and to improve the skills. Industrial and field visits give additional weightage to the students' academic excellence.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mapsmangalore.com/img/iqac/academic/1.1.2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated to Mangalore University, Mangalore and follows the examination pattern of University. Continuous Internal Evaluation (CIE) done on basis of internal assessment test, assignments, and seminars for every course in each semester. The marks grade obtained by the students comprises of 20% weightage for university results. There are two internal tests conducted. The schedules of internal assessment are communicated to students and faculty in the beginning of the semester through calendar of events which is prepared based on the University Academic Calendar. The institution exam committee frame guidelines for conducting the CIE in line with calendar of affiliated university and institution.

The departmental activities are chalked out by preparing the Departmental Academic Calendar in line with the College calendar which includes schedule for Departmental orientation to the first year students, Bridge Course, Departmental meetings, Guest Lectures/ seminars/ workshops/ conferences, Add-on Courses, conduct of extension activities, due dates for assignments/class test/skill enhancement activities, viva-voce, practical and lab examinations, tutorial/remedial, Industry/field visits/study tours and timelines for carrying out project work. The Time-table Committee prepares the time-table before the commencement of the semester. Teachers plan out their lessons, keeping the academic calendar as a guide, the details of which are entered in Teacher's Work Diary.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.mapsmangalore.com/img/igac/academic/1.1.2.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

432

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

77

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A day in the campus starts with a melodious college prayer song that refreshes the minds and thoughts. We have courses which as components related to Gender issues and environmental awareness deals with human values and professional ethics. Co-curricular courses like NSS, Youth Red Cross, Sports offered in all programs are specially designed to orient students to these issues. All students have to take these courses in I to IV semester. All cross-cutting issues are referred in curriculum in either of semesters for which compulsory courses are offered. These courses are completely designed to address cross cutting issues relevant to this activity. Students offered for these activities can offer them. Thus, cent percent undergraduate student population as introductory exposure to

gender equity, environment and sustainability, human values and professional ethics. The students are engaged in value added programme to make them aware of their responsibilities and the Professional Ethics. Especially we are proud enough to state that we have not noticed till this date any issues of ragging and complaints from students about their harassment. Under Green teacher forum we organized various outreach programmes by distributing and planting saplings, helping the community as extension activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

101

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mapsmangalore.com/img/Feedback-analysis-Report%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

313

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Since the classroom is a mixture of varied ability group of students, some are having a very high cognitive competence which allows them to grasp things quickly as compared to students with lesser cognitive competency. Curriculum transaction to such a mixed classroom is not possible since one-size-that-fits all approach does not work well to the satisfaction of all the students in the class. Hence entire students were categorized into quick learners (advanced learners), average learners and slow learners. Their participation in the classroom activities, or their performance in the first continuous internal assessments (CIA) can be used as criteria to identify and categorize students. Advanced learners or high scorers who are generally found to be independent, outgoing, divergent thinking, risk taking, active and energetic are taken care and trained with extra boost by giving extra assignment topics which are harder, sending them for conferences, seminars and workshops, involving them in peer teaching and helping slow learners, prompting them for other professional and competency examinations, orienting them about the opportunities, higher studies etc. Slow learners who are dependent, convergent thinking, impulsive and withdrawn are taken care by providing compensatory teaching, remedial training, providing learning material, peer tutoring and promoting the use of library books.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
128	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We have always followed a student-centered classrooms where active learning is strongly encouraged and teachers acts like a facilitator than an instructor. Here we try to include innovative methods of teaching which aims to promote communication with teachers and fellow learners, which make students active participants in their own learning and develop skills such as problem-solving, critical thinking, and reflective thinking. B.ASLP students are exposed to practical knowledge by involving them in the assessment and rehabilitation process of a patient and by helping them/supervising them to choose the best effective assessment and treatment plans appropriate for the patients. We also foster their managerial skills by giving them responsibilities and conducting many inter-class and inter college management fest and competitions.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.mapsmangalore.com/about-maps-college.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools helps to empower both teachers and learners. We make sure our teachers use ICTs as it helps to transform the teaching and learning process from being highly teacher-dominated to becoming student-centric. The faculty use ICT enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning. The labs are updated with new software like Audacity, PRAAT, Microsoft Office, Microsoft Excel and other softwares and programmes. This transformation results in increased learning gains for students, creating and allowing opportunities for learners. ICT helps our teachers to save time by avoiding the usage of chalk and board. It also helps our teachers to manage the students in an easier way and has helped them connect their learning to real-life situations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mapsmangalore.com/our-facilities.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

89

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is complete transparency in the internal assessment. As we are affiliated to Mangalore University, we follow the criterion

prescribed by them in the conduct of Internal Examination and the marks allotted. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. Evaluation is done by the course handling faculty members within a week from the date of examination. The corrected answer papers are distributed to them, answers will be discussed and any grievance is redressed immediately. The norms and guidelines stipulated by the governing body of each programme will be followed accordingly in adherence with the norms of the affiliated University. The marks obtained by the students in internal assessment tests are uploaded on the university web portal along with their attendance. Day to day performance of the students is assessed in class and clinics which includes regularity, performance, viva and the records. To ensure the transparency and curb the malpractices the seating arrangement is done in such a way that students are mixed between different courses.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mapsmangalore.com/img/igac/academic/Examination.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has an internal chief examination officer who coordinates the examination process and along with that a student grievance cell is also functioning under the student welfare officer. For redressal of examination related to grievances and to make sure that it is time bound and efficient. At the department level, the continuous evaluation of students is carried out for each subject, subject practicum, clinical practicum, assignments, lab and unit tests. The marks obtained will be shown to students and are made to sign before uploading it to university site. Marks allotted are based on defined strategies. Query if any is discussed with faculty and HOD. At College Level: The Institute appoints a Senior faculty as the Chief examination officer for smooth conduction of examinations at college level. If students are facing any problems, they are solved by the chief examination officer. The grievances during the conduction of online theory examinations if any are considered and discussed in consultation with the Principal along with the student welfare officer.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mapsmangalore.com/img/igac/academic/Examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college adopts outcome based education rather than input oriented. First day of the commencement of classes itself orientation is given to the students regarding the course which they have opted and the programme outcome. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes during the orientation program. A Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. Initially 2-3 hours spent by the teachers for introducing the subject to the Students. The importance of adopting outcome based education and the need of understanding the outcome of the programme is made understood for the teachers during every IQAC and Staff Meeting. Learning Outcomes of the Programs are observed and measured periodically.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mapsmangalore.com/academics.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes and Course Outcomes are kept in track with various assessment modes. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, surprise tests, quiz, projects etc. in order to assess the Programme Outcomes and Programme Specific outcomes attained by each student. Some methods of measuring attainment are through periodic

unit tests, Internal Assessment which constitutes a weightage differing in accordance with the programme, end semester University Examination according to the pattern set by the university. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis, Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files and through result analysis at the end of each semester. Students are sent for Internships, projects, fieldwork, etc. The Placement Cell of the college helps and polishes the students according to industry standards and provides ample opportunities for students to get placed in esteemed companies, clinics, hospitals and other organizations. This helps them to obtain necessary skills and practical experience in their chosen discipline.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mapsmangalore.com/img/igac/academic/B.Com%20and%20B.ASLP%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.mapsmangalore.com/img/igac/academic/ANNUAL%20REPORT%20%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mapsmangalore.com/img/igac/SSS%20on%20Teaching%20Learning%20Process.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1) The 7 days NSS Annual Special camp organised by Maps College at Maravoor Village, aimed at developing students personality through community service and working for a campus - community linkage(especially village). The programme aims to instilling idea of social welfare, alcoholism, one day free Speech and Hearingtherapy for the villager masses, propagation of the message of swachchata, digital literacy.

2)The International Aids day awareness programme was organised by the students through roadshow by holding placards and singing slogans at Dr. B.R. Ambedkar Cirlcle, Bunts Hostel to create awareness of the aids pandemic caused by the spread of HIV infection.

3)The International Day against Drug Abuse and Illicit Trafficking is marked on 26th June every year to strengthen action and co-operation in achieving the world free of drug abuse, wherein students are educated about drug used disorders, empower young people and communities to prevent drug use and addiction.

4)Blood Donation camp are organised through Red Cross in association with A.J. Hospital at college campus top awareness among students and masses to promote volunteer blood donation.

5)International Women's Day was celebrated to honour women's accomplishments; promote gender parity, to create awareness about women's rights movement, highlighting issues related gender equality.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/photo-gallery.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

23

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has 16 class rooms provided with sufficient number of desks. Other facilities such as podium, marker boards, black boards and stationery such as marker pens, chalks are available. One room is exclusively allotted for exam related work. This facility is used for activities related to Internal Evaluation and Semester Examinations. Department wise staff room with needed infrastructure

are provided. The College has Central Library with a seating capacity for 60 numbers with sufficient reading tables. Library is equipped with Books, Magazines, Journals, Computers, Internet Facility etc. The Institution has a Computer Lab with Internet Facility. All Computers are installed with required Software. There is an air conditioned Seminar Hall fitted with LCD Projector and Audio-Visual facility with a seating capacity of 100. This is utilized for Student Seminars/Presentations, Faculty meetings, Guest Lecturers, Conference, Workshops etc. The College has a Tutorial Room meant for compact tutorials, a separate training and Placement Cell with facilities such as Computer, Display Boards and facility for conducting interviews and a Counselling Room to counsel the students with Academic/Personal issues. The College Office is provided with Telephone, Computer, Scanner, Photocopy Machine and Printers, which cater to the needs of the Students and the Faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mapsmangalore.com/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Establishment with the campus was in the year 2006. Campus area covered is 10000 Sq. Ft. College encourages all extracurricular activities that are both in line with educational objectives of institution and meets the needs of the students.

Our institution is equipped with well-furnished very spacious auditorium in the 3rd floor of our campus. There we conduct all the activities related to cultural and yoga sessions. Annual sports meet is conducted in Mangala stadium and college ground is used by students for day-to-day practice of sports activities. Sports events are conducted in Maravoor campus which is equipped with enormous ground that facilitates a huge crowd.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mapsmangalore.com/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mapsmangalore.com/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

113 Lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Educonic
- Nature of automation (fully or partially): partially
- Version: 1.0

• Year of Automation :2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mapsmangalore.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.73 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college is equipped with computers installed in office, reception, library and computer lab respectively. All the computers are enabled with internet connections via both LAN and WIFI facilities. WIFI facility was updated in with speed 50mbps and LAN internet catre to 100mbps of speed to all the connected computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mapsmangalore.com/

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

111 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has 16 class rooms provided with sufficient number of desks. Other facilities such as podium, marker boards, black boards and stationery such as marker pens, chalks are available. One room is exclusively allotted for exam related work. This facility is used for activities related to Internal Evaluation and Semester Examinations. Department wise staff room with needed infrastructure are provided. The College has Central Library with a seating capacity for 60 numbers with sufficient reading tables. Library is equipped with Books, Magazines, Journals, Computers, Internet Facility etc. The Institution has a Computer Lab with Internet Facility. All Computers are installed with required Software. There is an air conditioned Seminar Hall fitted with LCD Projector and Audio-Visual facility with a seating capacity of 100. This is utilized for Student Seminars/Presentations, Faculty meetings, Guest Lecturers, Conference, Workshops etc. The College has a Tutorial Room meant for compact tutorials, a separate training and Placement Cell with facilities such as Computer, Display Boards and facility for conducting interviews and a Counselling Room to counsel the students with Academic/Personal issues. The College Office is provided with Telephone, Computer, Scanner, Photocopy Machine and Printers, which cater to the needs of the Students and the Faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mapsmangalore.com/our-facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

38

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

77

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.mapsmangalore.com/photo-gallery.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

101

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

101

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

31

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Preservance and sustainability play an exceptional role in enhancing the quality and commitment of any organization. The institution makes its mark by enriching the personality of its students in overall development. The college is not only making strenuous efforts in the academic growth of students but also putting its relentless efforts in this field of extracurricular activities. The college has built up many associations for the benefit of students' act of which student association is one among them. Student council is the voice of students' body or representative body of the entire student fraternity. The purpose of student association is to give students an opportunity to develop leadership and also carry out college activities. It helps students to share their ideas, interest and concern with wide community. The student council consists of the president, two vice president, secretary of various associations and elected class representatives. Student Welfare Officer is the faculty guide.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/photo-gallery.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. Description : Maps College Mangalore Alumini Association was found on 2013. The association has new governing body consisting of elected members and framed by laws . The association aims to encourage the members to take active interest in the activities and progress of the Alma Mater provide assistance for all round development of college , promote and encourage friendly relation among all the members provide career counselling to students of the college . Any past student of the college having studied atleast one academic year in the college is eligible to become the member of association. Other member include management, Principals as patrons, outgoing students as life members, members of past teaching staff as honorary members and all current teaching staff as association members . Alumini have contributed to development of the institution through valuable feedback, guidance and counselling to students and through donations in cash.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/photo-gallery.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To be a respected institution for imparting and believing in quality education with a commitment to develop students with ethics and values by promoting talents to show case their true potential.

Mission: Imparting domain-specific knowledge, positive attitude, continuous learning habits to bring out true talents from the students.

The institution aims at attaining goals of higher education through teaching, learning and extension through its vision and mission in all its activities. The commitment of the management, its leadership role, and involvement for achieving its objectives has been a sheer launcher for the institution to venture successfully in creating a balance of vision and mission and interweaving all activities in a humble manner to fulfill various education policies as laid down by the affiliated University & Government from time to time.

An academic plan for admissions, staff deployment, examinations and evaluations with appropriate authorities, review of staff performance, students discipline and participation are all monitored by the Head of the institution. The Principal communicates to the HOD's and all the staff of their responsibilities relating to departmental activities, curricular, extracurricular and co-curricular activities involving its conduct and successful execution and the teachers in turn participate in the decision making by way of feedback and suggestions.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/img/igac/academic/Maps%20degree%20%20calander%202022-2023.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of decentralization and participation of all in the administrative and decision making areas is practices positively in the institution.

The Governing body delegates all the academic and non-academic decisions based on policy to the college committee headed by the Principal.

The college committee formulates common working procedures and entrusts the implementation through departments.

The department coordinators manage the day to day activities of the department and keep a track of co-curricular and extracurricular activities in the college.

The Principal, Governing body, Staff Council and the IQAC are involved in defining policies and procedures, framing guidelines, rules and regulations pertaining to admission, examination, discipline, grievance, support services, finance, etc.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/img/igac/academic/Maps%20degree%20%20calander%202022-2023.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Online Teaching using e-platforms such as Google meet, Webex and Zoom were practiced. For later part of the academic year, activities

were available offline.

College communications were immediately posted on website/student groups/ faculty groups through whatsapp and email. To support teachers, webinars were held. NSS too organized several activities. Wifi facilities, providing faculty with institutional email ids, e-resources of library through N-List and other e-resources. Since mental health issues were a main concern, a Counselor was available throughout the year. Webinars were also organized so that students could cope up more effectively.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.mapsmangalore.com/img/iqac/academic/Maps%20degree%20%20calander%202020-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Faculty appointment is made depending on the workload. The full time/ part time post of teachers are filled in as per the norms laid by the institution. The college advertises the post of lecturers in the leading news papers, interviews are conducted and the best candidates are selected by the selection board. The management has followed a very positive policy to support and ensure a professional development of the faculty.

Staff members are sponsored for participation in seminars, workshops, etc. Service rules are mentioned in the appointment letter given to the staff at the time of appointment. Job specification for the vacant position is identified, advertisements are placed in the news paper and application are invited from suitable candidates. Applications are short listed for personal interview followed by demo class which is monitored by the subject experts. Selected candidates are asked to report for duty.

Grievance Cell receives grievances of both staff and students. The members of the cell will arrange for an appropriate and early redressal of the grievance depending on the nature and magnitude of the grievance.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/ssr/101119/6.2.2_1516887981_1137.docx
Link to Organogram of the Institution webpage	https://assessmentonline.naac.gov.in/storage/app/hei/ssr/101119/6.2.2_1516887981_1137.docx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are the welfare schemes available to teaching & non-Teaching - PF facility, ESI facility, Maternity leave facility, Canteen facility; Computer Labs & separate area for staff in the library are provided to facilitate research. Freedom to organize National & International conferences, Orientation for teaching & non Teaching staff, sanction of special leave to attend Seminar/Conferences etc. Support and encouragement to take up membership/leadership roles in other Civil bodies/Social organizations, free wi-fi facilities on campus to access the Internet. Free annual medical checkup is conducted.

ICT enabled classrooms to enhance Teaching & Learning, Financial

support is provided for publication of books by the staff. Deputation of faculties for FDP. Advance payment to staff to meet emergency needs in case there is a delay of salary payment. Annual Increment facilities are provided.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/our-facilities.php
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Management conducts a performance audit of all the Departments. The institution conducts a performance appraisal of the teaching and non-teaching staff regularly which enhances teacher quality performances.

Each faculty member is given a code of conduct at the beginning of

the year in which all the details pertaining to teaching such as lesson plan, tests, assignments, projects, mentoring, remedial classes, leave taken etc, are noted. This is checked by the HOD and Principal. There is self appraisal form which is filled in by the respective teachers and non teaching faculty. The Principal evaluates them and provides suggestions for improvement and corrective measures are taken.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/img/igac/SELF%20APPRAISAL%20FORM.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has mechanism for both internal & external audit which is conducted periodically. The Chartered Accountant appointed by the institution generally conducts the internal audit. Monthly reports (Income & Expenditure) are presented at the college Governing Council meeting. The college Governing council holds the meeting with the Principal monthly & discusses various financial matters & formulates appropriate policy mechanisms in the institution. The institution has separate grievances cell on financial audit. This cell is headed by Principal & Coordinated through administrative body. The institution also appoints the Chartered Accountant who conducts the external audit. The External auditors audit the financial information and submit the report to the management. Both the audits reports are compared & actions are taken by the management and audit Grievances cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the present academic year was to be continued with Covid 19 guidelines student fees after adhering to Government circulars was the source of funds to some extent. The shortage there in, was made good by the Trustees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Every year IQAC takes several initiatives to enhance the quality of the institution and to achieve its vision. The IQAC of the institution has contributed significantly for institutionalizing the quality strategies & processes. The two practices institutionalized as a result of IQAC initiatives are as follows:

Certificate Courses

ACCA/CMA/CS Coaching.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/iqac-report.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The integration of ICT is a significant part of the institution. To enhance the efficiency and effectiveness in teaching learning process, our faculty members employ a systematic blend of traditional as well as modern teaching methods. Our institution provides conducive atmosphere for teaching faculty which enhances technical skills to make the best use of ICT resources like ceiling mounted LCD projectors, roll-down screens, green boards and podium for faculty to deliver lectures through power point presentation to make learning more intriguing and interactive through greater visual impact. You-tube channel is also created where faculty members upload their videos. E-learning has become inevitable. Project work by students. Project-based learning not only provides opportunities for students to drive their own learning, but it also teaches them skills such as problem solving, critical thinking and time management. B.Com students are assigned projects, with the guidance and motivation of their teachers, though it is not a part of their curriculum. This initiative will enhance their knowledge and employability skills.

File Description	Documents
Paste link for additional information	https://www.mapsmangalore.com/our-facilities.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

D. Any 1 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mapsmangalore.com/igac-report.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. Mapshas a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Maps .

Talk on 'Gender equity was organised in our college and Human rights and gender equity classes were also taken for the IInd year students as a part of thier curriculum.

Seminar on "Women Empowerment and other issues on women" Talk on "Human Trafficking"was organised for the students .

A sexual harassment monitoring unit set up from many years and continued to get first hand feedback from studenrts and ensured Zero tolerance towards haraasement in any form .

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	03

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Maps key operations has very less impact on the environment is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. The college has segregated waste into twoparts:

1.Solid Waste and liquid waste .

Solid Waste: The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The class guide ensures that the waste in each floor is collected at designated time intervals. The floor dustbins are emptied in movable containers/dustbins provided for each block and is taken to the dumping yard provided by the College.

Separate bins are made available in the college campus in order to segregate solid and liquid waste . Wet waste will be collected by

the Mangalore City Corporation on the daily basis and dry waste would be collected ones a week .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like (1) Women's day (2) Yoga day, Cancer day, AIIDS along with many regional festivals like onam and all celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Maps takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. The college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas: Fundamental Duties and Rights of Indian Citizens, Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college has been organises and celebrating days of national importance like Independence Day, Republic Day, Hindi Diwas, Gandhi Jayanthi, Ambedkar Jayanthi, Teachers Day etc. Also thecollege organises international events such as World Hearing day, International Women's Day, International Yoga Day etc. and also national festivals such as ,Christmas, Onam.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Coaching for ACCA: . Goals: • To offer a bachelors degree as well as professional certificate. • To extract the full potential of the students making their brains work double time. The context: By seeing the students' interest Maps also started ACCA course along with the B.Com classes. The practice: The students attend regular B.Com classes from 9:30 to 4:30 and then before and after those classes they attend the coaching classes for ACCA. Students can complete dual degrees at a time. Evidence of Success: Students enrolling in a good number for integrated batch ACCA with B.Com 2. Visit to "Snehdeep": Goals: 1. To create awareness among students on serving the needy 2. To inculcate human value such as compassion and commitment in students. 3. To equip students with organising and leadership skills.

1. Social bonding through community service: Goals: • . Students and Inters of department of speech and hearing is providing speech and language intervention for victims of endosulphan at Sannidhiya Skills training centre ujire .

2. Our NSS volunteer were deputed to PHC konchady and shathinagar for vaccination drive .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Learning through teaching Maps College was established with a noble vision of imparting and believing in quality education with a commitment to develop students with ethics and values by promoting talents to showcase their true potential. The institution stands apart from all other colleges by placing greater emphasis on producing professional students by providing value-based education and enabling the students to face challenges in modern life. The institute aims at instilling a sense of self discipline and accountability among students and developing a respect for democratic, ethical, and moral values. The primary goal of teaching is to impart knowledge and to monitor change in behaviour while learning aims to understand and apply knowledge

The College has been successful in providing competitive exam coaching for CA, ACCA ,CMA and CS for students . The effectiveness of these classes is well understood with the remarkable results which our students have obtained in the present academic year.

Margadarshan: As a part of the College Vision and Mission Maps conducting a career guidance programme "Margadarshan" for 10th Standard students. The main purpose of this program is to prepare the students for their upcoming board exams and also to think about the various advantageous and noble opportunities in all the streams of education. This helps the students to take a perfect step in higher education which leads them towards their career in future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Introduce Entrepreneur Development Cell.
- Implemeting new certificate course.
- To introduce Job oriented and skill based courses .